

<b>Report to:</b>	Cabinet	<b>Date of Meeting:</b>	2 November 2017
<b>Subject:</b>	Revenue and Capital Budget Plan 2017/18 - 2019/20: Asset Maximisation Procurement Report		
<b>Report of:</b>	Head of Corporate Resources	<b>Wards Affected:</b>	(All Wards);
<b>Portfolio:</b>	Cabinet Member - Regulatory, Compliance and Corporate Services		
<b>Is this a Key Decision:</b>	Yes	<b>Included in Forward Plan:</b>	Yes
<b>Exempt / Confidential Report:</b>	No		

### Summary:

In accordance with the contract procedure rules, this report seeks Cabinet approval for the proposed method of procurement and the basis of tender evaluation in connection with the proposed creation of Community Bases that will support the delivery of the Early Intervention and Prevention programme. In addition works are also required to support the wider staff accommodation project that will be centred upon Magdalen House. This work is required in order to support the delivery of the Council's future operating model and the 2017/18 to 2019/20 budget package and delegated authority for acceptance of the most advantageous bid received is requested.

### Recommendation(s):

Cabinet are asked to:

1. Approve the proposal to proceed to tender for the procurement of building works required for the creation of the Community Bases and the adaptation of Magdalen House;
2. Approve the proposed method of procurement and evaluation as set out within the Report;
3. Delegate authority to the Head of Corporate Resources in consultation with the Cabinet Member, Regulatory, Compliance & Corporate Services to award the contracts to the highest scoring bidder; and
4. Authorise the Head of Regulation and Compliance to enter into Contracts with the successful Tenderers.

### Reasons for the Recommendation(s):

The Council's Public Sector Reform Programme, specifically Early Intervention and Prevention, Locality Teams, has progressed over the summer period 2017. Analysis and the design of what are referred to as Larger Bases has completed with recommendations made for a number of assets to undergo physical adaptations to support delivery. The report and recommendations seek authority to procure and tender for these works.

**Alternative Options Considered and Rejected:** (including any Risk Implications)

There are no alternative options available to those contained within the report

**What will it cost and how will it be financed?**

**(A) Revenue Costs**

There are no revenue costs associated with this proposed procurement.

**(B) Capital Costs**

The capital costs of this project will be met from the Council's 'cost of change' budget as set out and approved at Budget Council on 2 March 2017

**Implications of the Proposals:**

<b>Resource Implications (Financial, IT, Staffing and Assets):</b> None
<b>Legal Implications:</b> None
<b>Equality Implications:</b>  None

**Contribution to the Council's Core Purpose:**

Protect the most vulnerable: The work on the development of Community bases will contribute directly to supporting the most vulnerable residents of Sefton
Facilitate confident and resilient communities: The work on community bases will contribute to the aims and objectives of the Early Intervention and Prevention programme that will help support community resilience
Commission, broker and provide core services: Community Bases and the proposed work at Magdalen House will enable core service delivery and multi agency and partnership working
Place – leadership and influencer: Community Bases and the proposed work at Magdalen House will enable core service delivery and multi agency and partnership working
Drivers of change and reform: These works will directly contribute to both the support to residents via the early intervention and prevention programme and the opportunities for council officers in the way that they work
Facilitate sustainable economic prosperity: not applicable
Greater income for social investment: not applicable

Cleaner Greener: not applicable
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## What consultations have taken place on the proposals and when?

### (A) Internal Consultations

The Head of Corporate Resources (FD.4902/17.....) and Head of Regulation and Compliance (LD.4186/17....) have been consulted and any comments have been incorporated into the report.

### (B) External Consultations

None

### Implementation Date for the Decision

Immediately following the Committee / Council meeting.

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### Appendices:

There are no appendices to this report

### Background Papers:

There are no background papers available for inspection.

## 1.0 Introduction

- 1.1 The Councils Public Sector Reform Programme, specifically PSR/EIP2 Locality Teams, has progressed over the summer period 2017. Analysis and the design of the working 'bases' has been completed with recommendations made for a number of assets to undergo physical adaptations to enable multi-agency team and place based working.
- 1.2 In addition work has also been undertaken to identify the building modifications that are required at Magdalen House that will facilitate an increased number of staff being based in the asset as a result of the end of the lease at nearby Merton House.

1.3 Both of the projects are key enablers to the public sector reform programme and the associated savings that were included in the Budget report of March 2017.

## **2.0 Procurement Programme**

2.1 Due to the scope and nature of the works, Property and Building Services will lead the procurement and, with the support of the Council's Procurement Team, invite bids for the works described within this report, via the Chest opportunities portal.

2.2 The costs of the individual packages are not expected to exceed the relevant OJEU threshold, therefore it will not be necessary to procure the works in accordance with established EU procedural rules.

2.3 The Council will therefore conduct a tender process that meets the requirements of the Public Procurement Regulations 2015 and its own Contract Procedure Rules with the evaluation being undertaken on the basis of MEAT, i.e. the most economic and advantageous tender. Tenders will be invited only from suitable building contractors.

2.4 The proposed works have been assessed such that they can be carried out by a suitably experienced Contractor. All contractors who bid for the works will be assessed to ensure that they meet the Council's requirements with regard to financial standing, capacity, quality of performance and approach to health and safety.

2.5 In accordance with the Council's contract procedure rules, details of the tenders received and recommendations for acceptance of the most advantageous bid will, in each instance, be reported by means of a Chief Offer Report.